



## Maine Director Credential

### Application for Renewal

*"The credential must be renewed by documenting completion of a three-credit college course OR 45 contact hours of training covering a topic related to any of the Leadership Competencies. Initial credentials must be renewed after three years; subsequent renewals will be required every five years.*

Name (please print clearly): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Check one:  Initial renewal (3 years)  5 year renewal

Select:

- I have successfully completed a 3-credit college course pertaining to at least one of the Leadership Competencies.

Course number: \_\_\_\_\_ Name of course: \_\_\_\_\_

- I have completed 45 contact hours of training related to at least one of the Leadership Competencies.

Documentation:

- I am including documentation (college transcript or certificates/documentation of training hours)

- My documentation has already been submitted to the MRTQ Registry.

**There is a \$15 application fee for renewal. Please make check payable to the University of Southern Maine and mail to the address below.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please email renewal materials to [mrtq.credentials@maine.edu](mailto:mrtq.credentials@maine.edu) or mail to:

Maine Roads to Quality Professional Development Network  
Catherine Cutler Institute/USM  
PO Box 9300, 34 Bedford Street  
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